

## Policy 5 – Investment of Funds

### Philosophy

The BCSSA Board of Directors recognizes that the timing of cash flows from the Ministry of Education and Child Care, as well as the maintenance of reserves, may generate excess cash balances.

The BCSSA Board of Directors believes that where cash is available for investment it should be invested in minimal risk financial instruments to generate investment revenue for the benefit of the Association.

### Authority

- 1.1 Under the authority of the Board of Directors, and pursuant to Board Bylaws 10.6, 10.7 and 10.8, the Chief Executive Officer is responsible for cash management and is hereby authorized to invest available cash with the primary objective being to preserve capital, while a secondary objective is to generate investment revenue.
- 1.2 Investments may be made in interest-bearing accounts, investment securities or discounted instruments that are issued or guaranteed by the Federal, Provincial or British Columbia Municipal governments, Canadian chartered banks, trust companies, credit unions or through a pooled investment facility of the Municipal Finance Authority of British Columbia.
- 1.3 BCSSA financial investments must be consistent with those of a prudent individual investing at a low risk tolerance level.
- 1.4 The investment portfolio will be flexible enough to maintain periodic withdrawals as required.
- 1.5 Securities in bearer form must be lodged with the bank or investment dealer concerned and at no time to be in the custody or risk of the Board.
- 1.6 Investments may be authorized by the Chief Executive Officer and any two of the following: President, Vice-President, or Treasurer.