



# Yellowknife Catholic Schools

invites qualified applicants for a:

## Superintendent

The district is seeking a dynamic and skilled leader who will create and build upon our district's and school community's strong partnerships. Duties will commence at a mutually agreed-upon time.

### Our District

The Yellowknife Catholic School Board is the governing education body for Yellowknife Catholic Schools as legislated under the NWT *Education Act*. Yellowknife Catholic Schools (YCS) provides schooling for approximately 1500 students in three schools and one technical centre. YCS employs approximately 230 administrators, teachers, and support staff and has an annual budget of over \$28 million.

Yellowknife Catholic Schools has provided quality publicly funded education to northern students for over sixty-five years. We are the only faith-based district in the Northwest Territories. Although we are a Catholic school district, we welcome families of all faiths. We encourage our students to be socially responsible as a Catholic Education system. We want them to think critically about faith and to make decisions based on their spirituality and the knowledge that faith promotes being a good person. We use our faith-filled classrooms to explore how to live as people - letting our lights shine in the world.

Yellowknife Catholic Schools' vision of learning empowers students and staff to engage, explore, grow, and thrive in a multitude of ways. Our mission is to support student learning and well-being from JK - grade 12 so that each student can develop the skills and characteristics they need to be capable people in the world. Education, Culture and Employment defines a capable person as: **"...one who has integrity in relationships that honour the self, others, the land, and the spiritual world."** Through these relationships, a capable person grows and develops a more expansive understanding of the physical, mental, emotional, and spiritual - the four parts of human development."

We offer programming in English and French from JK—12, as well as Core Willideh Yati and Core French. We have a strong Indigenous Language and Culture Education program that combines the Dene Kede curriculum and on-the-land experiences with traditional ways of knowing and doing. As a district, we are committed to deepening our work in recognizing the Truth and Reconciliation Commission's Calls to Action.

### Our Community

Yellowknife is a city filled with opportunities for personal and professional development. It is also a place where you can raise a family, have a rewarding career, take time for yourself, and contribute to your community. Yellowknife offers many opportunities during all seasons, from enjoying the midnight sun while fishing on the lake, golfing on our unique course, aurora hunting and ice fishing in the winter, or swimming, hiking, skiing, canoeing, and kayaking around our great region. YCS acknowledges that they are located in Chief Drygeese territory. From time immemorial, it has been the traditional land of the Yellowknives Dene First Nation. They respect the histories, languages, and cultures of all other Indigenous Peoples including the North Slave Métis, and all First Nations, Métis, and Inuit whose presence continues to enrich our vibrant community.

Yellowknife also offers many city recreational sports, such as hockey, curling, soccer, frisbee, touch football, volleyball, basketball, swimming, gymnastics, golf, squash, pickleball, and tennis. We have several fitness facilities and a vibrant community of the arts.

Yellowknife is the capital city of the Northwest Territories, and numerous daily flights connect us to the rest of Canada. We also have year-round road access.

### **The Position**

The Superintendent is the Chief Executive Officer and the Chief Education Officer and is accountable to the Board of Trustees for the conduct and operation of Yellowknife Catholic Schools. All Board authority delegated to the staff of the District is delegated to the Superintendent. The Superintendent meets with the Board regularly to report on concerns and issues and to review budget considerations.

The Superintendent oversees the operations of schools within the school district. The Superintendent works closely with principals at each school to create and implement policies and divide resources among all schools within their district. The areas in which the Superintendent is involved include budget development and management, student achievement evaluation, teacher hiring and terminations, instructional program review and facility management. The Superintendent ensures that educational standards and district goals are met in each school.

The Superintendent and the staff of the Central Services Office provide professional advice and educational, administrative, technical, and financial services. They also support and assist school administrators, staff, stakeholders, members of the public, students, and their families to ensure the delivery of quality educational programs and services.

Twenty positions are part of the Superintendent's team, including two Assistant Superintendents (Business and Learning), one Director of Student Services, two district-based Principals (Student Services and Curriculum & Assessment), three Coordinators (two Indigenous Language & Education, one French Language Education), four Collaborative Teachers (Technology & Innovation, Math Instruction, Student Services, and Religious Education), one Human Resource Officer, four office management staff (Executive Assistant, Finance Officer, Payroll and Benefits Officer, and Administrative Assistant), as well as three school Principals.

### **Required Education and Recommended Knowledge, Qualifications and Experience**

- Be a practicing Catholic with active involvement in community parish
- Master's Degree in Education or related field
- Must hold, or be eligible for a(n) NWT Teaching Certificate
- Minimum of five years experience in Senior Education Administration or equivalent leadership experience
- Additional five years experience in K-12 teaching/administration
- Deep understanding and experience in assessment practices, curriculum, and learning initiatives
- Experience in the use of data for continuous school improvement
- Experience in fostering respectful learning environments that are inclusive of all people
- Experience in building relationships with Indigenous peoples, organizations, and communities
- Knowledge of best practices in educational leadership

- Knowledge of education finance
- Knowledge of the British Columbia curriculum would be an asset
- Bilingual (English/French) would be an asset
- A Vulnerable Sector Check must be completed

### **Required Skills and Abilities**

- Exceptional communication and facilitation skills
- Personal attributes and skills that demonstrate a strong focus on team
- Ability to lead, engage, and collaborate with the board, the staff, and the community
- Commitment to personal growth and professional development

### **Compensation**

The annual salary range is \$159,216 to \$201,682. Years of education and a candidate's range of experiences will be considered when determining salary. If chosen for an interview, additional details would be discussed. Yellowknife Catholic Schools also offers a northern housing allowance, vacation travel allowance, comprehensive total compensation, and benefits package.

**Closing date:** July 26, 2024

Candidates seeking this position, please provide a letter of application, curriculum vitae and a current pastoral reference to the attention of:

YCS Human Resources  
**ycshr@ycs.nt.ca**  
Yellowknife Catholic Schools  
P.O. Box 1830, 5124 - 49th Street  
Yellowknife NT X1A 2P4

**When submitting your resume**, please clearly indicate if you are Catholic and where you qualify under the [Affirmative Action Policy](#).

**We appreciate all applicants for their interest in this position. However, only applicants who qualify for an interview will be contacted.**