



## **School District #8 Principal and Vice Principal - Applicant Pool**

School District #8 (Kootenay Lake) is located in the southern Interior of British Columbia, Canada and serves the communities of Kaslo, Meadow Creek, Crawford Bay, Creston, Nelson, Salmo, South Slocan, Winlaw, Slocan, and the surrounding rural areas. Our area is beautiful, vibrant, a fantastic place to raise children, has a world-renowned Arts and Entertainment community, and easily accesses a variety of amazing outdoor pursuits.

Our visionary, creative team of 900 staff focuses on providing the best opportunities we can for about 5,000 students and their families. Our mission is to inspire and support each learner to thrive in a caring learning environment.

The annual pay range for vice principals is \$126,996 to \$141,374.

The annual pay range for principals is \$144,776 to \$161,167.

**School District #8 (Kootenay Lake) has exciting vacancies for motivated, visionary, energetic, and caring principals and vice principals for our applicant pool.**

The awarded candidate for this position must have leadership and/or administration experience in their school and/or in the District. The awarded candidate will also have a proven strong history of working with a variety of programs and grades. In addition, the candidate will have a proven record of exemplary relationships with students, staff, district-level administration, and parents. The candidate must also show significant evidence of experience working an administrative team with budgets and with successful staffing and collective agreement management (in a multi-union environment).

The awarded candidate will also demonstrate an ability to assist and lead staff into the next phase of education in British Columbia, with a clear understanding of the new curriculum.

We are looking for strong applications, complete with 3 current or recent professional, supervisory references, from people who can clearly demonstrate the following qualifications:

- Possession of a valid B.C. Professional Teaching Certificate, through the BC Ministry of Education (with fees paid to the TRB until June 2024) - proof of such must be provided
- Completion of a Masters Degree in Educational Leadership or related graduate degree
- Class 5 BC Driver's License
- At least five years of successful teaching experience and demonstrated formal school leadership experiences.

**School District No. 8 (Kootenay Lake) seeks candidates with the following skills and experience:**

- Demonstrated knowledge of the Ministry of Education's K-12 curriculum and the Graduation Program and implementation of current learning theory as related to instruction and assessment
- Demonstrated culturally responsive support for Indigenous students
- Demonstrated ability to support and maintain an inclusive, equitable, safe and caring school environment through caring relationships and positive behavioral intervention supports for all students
- Excellent skills as a visionary, visible, accessible, dynamic, innovative and flexible leader
- Strong interpersonal and communication skills with students, staff, parents and community
- A demonstrated consultative style of leadership exhibiting strong decision-making skills
- A clear ability to provide leadership in supporting and integrating technology to support learning, and the ability to provide leadership in a distributed learning environment
- A demonstrated understanding of and commitment to excellence in education to support the needs of learners and knowledge of and experience with educational uses of technology, student information systems (MyEdBC), and other administrative software
- Demonstrated leadership ability and commitment to working as a member of a district administrative team

**Applicants are asked to submit:**

- A brief letter of application explaining interest in the position for which they are applying;
- A detailed Curriculum Vitae, including:
  - Career Profile (resume)
  - Formal Academic Credentials (including degrees, teaching /administrative evaluations, transcripts, teaching reports, etc)
  - Professional Certification evidence
  - Selected Institutional Affiliations and Professional Leadership Roles
  - Specialist Leadership Training and Professional Development Certifications
  - Communications Experience; Presentations and Publications
- References (please be advised that only the references listed on the C.V will be contacted relative to this specific application but that more may be requested depending on what is provided)

- Evidence of completion of a Graduate Degree (copies of transcripts will be accepted)

**For more information, please contact Superintendent, Trish Smillie by email at [trish.smillie@sd8.bc.ca](mailto:trish.smillie@sd8.bc.ca).**

Applicants must be certified in British Columbia with a Professional Teaching Certificate or be eligible for certification by the start date of the assignment.

**Only applications submitted on Make a Future at <https://buff.ly/kTyOjWh> will be considered. While the District encourages all applications, only those selected for an interview will be contacted.**

School District 8 supports equity hiring for Indigenous applicants.

\*If you are experiencing any technical issues with your application process to contact Make A Future's customer service line as HR cannot upload or assist with these types of issues. We also cannot accept documents via email such as cover letters/resumes/transcripts/teaching reports via email as they do need to be part of the employee's Make a Future profile.