



SCHOOL DISTRICT NO. 73
(Kamloops-Thompson)

School District No. 73 (Kamloops-Thompson) respectfully acknowledges that our schools reside on the traditional lands of the Secwépemc Nation, who have been stewards of this land since time immemorial.

The Board of Education, School District No. 73 (Kamloops-Thompson), invites applications for the position of

SECRETARY-TREASURER/CFO

The Secretary-Treasurer reports to the Superintendent/CEO, serves as the Board of Education's Chief Financial Officer and is a key member of the district's Executive Team. Guided by Kamloops-Thompson School District's Vision, Mission and Values and the current Strategic Plan [LINK](#), the Secretary-Treasurer's responsibilities include: finance and payroll; legal; facilities; capital planning; transportation; risk management; and business operations. With a current operating budget of \$250 million, 49 schools and almost 3000 employees, the Secretary-Treasurer provides sound strategic and financial planning, while ensuring fiscal responsibility and adherence to the [BC School Act](#) and corresponding [Regulations](#).

As an ideal candidate, you:

- ❖ Have a record of personal excellence & professional success
- ❖ Demonstrate strong business acumen in addressing complex financial and operational challenges
- ❖ Effectively communicate and collaborate
- ❖ Model leadership excellence and team building skills
- ❖ Employ systems thinking and strategic planning in your leadership work
- ❖ Cultivate connections with school district partner groups & other local agencies to support achievement of shared goals
- ❖ Encourage employee growth
- ❖ Promote and model a healthy work-life balance

You have the required education and experience noted below:

- Significant track record of successful experience in a senior financial role in the public sector; preferred experience within in the education sector
- Demonstrated and sustained success in leading and supervising staff in a unionized environment
- Chartered Professional Accounting designation in good standing; a related degree may be considered if augmented by recent and relevant experience
- Highly effective experience working with an elected Board including supporting good governance practices

The salary range for this position is \$207,169-\$230,188 plus an excellent comprehensive benefits package.

Expressions of interest can be submitted as follows:

1. Submit an Expression of Interest, in strict confidence, to STsearch@sd73.bc.ca; or
2. Submit a cover letter and a resume, including references, on the [Make a Future](#) website.

The deadline for submissions is **4:00pm on Friday, November 7th, 2025.**

About Kamloops-Thompson School District



Located in the stunning surroundings of BC's interior, the Kamloops-Thompson School District serves approximately 16,000 students, including 3100 students of Indigenous ancestry, in 49 schools. Our District is dedicated to creating a safe, caring, and healthy learning and working environment that is inclusive of the diversity of our entire learning community. With an annual budget of approximately \$251 million and nearly 3,000 employees, our District offers a wide range of program options, including: French Immersion, International Baccalaureate, Montessori, sports academies, trades programs, a K-12 fine arts school, and an elementary science and technology school. We serve learners across 35 elementary schools, 10 secondary schools, one Kindergarten-to-Grade 12 school, one alternate education program, one continuing education program, and one Provincial Online Learning school. School District No. 73 (Kamloops-Thompson) works in collaboration with seven local bands, Métis, Inuit and diverse urban indigenous populations in a large geographical area. The District extends to Pinantan Lake, Heffley Creek, Sun Peaks, Barriere, Clearwater, Vavenby, and Blue River to the north, Logan Lake to the south, Savona to the west and Chase and Westwood to the east. For more information about our school district please visit

www.sd73.bc.ca

Kamloops-Thompson School District is an equal opportunity employer that is committed to diversity, equity and inclusion in a workplace that is free of discrimination and harassment. We believe in a learning and work environment that is safe and welcoming and that values, reflects and appreciates differences.